

# Town of Hillsboro

## Rental Application/Agreement

22043 Church Street  
Hillsboro, Maryland 21641

Deposit Fee: \$50.00

Rental Fee: Residents \$25.00 Non Residents \$50.00

Deposit and Fee will be collected as separate checks.

**Date:** \_\_\_\_\_

**Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Date of Function:** \_\_\_\_\_

**Time of Function:** \_\_\_\_\_

**Description of use:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Number of Attendees:** \_\_\_\_\_

**Will there be Amplified Music? If so, what type** \_\_\_\_\_

\_\_\_\_\_

### Amount Paid:

\_\_Cash \_\_Check # \_\_\_\_\_

### Terms of Agreement:

\*Deposit Fee to be returned after cleanup approval

\*Permitted Hours: Dawn to Dusk\*\* unless otherwise approved by the Town Commissioners

\*Maximum Indoor Capacity 40

**\*Alcohol Prohibited on the property at all times.**

\*Facility must be cleaned and returned to order before you leave.

**\*All Trash must be removed from the building at the end of the evening.**

**\* No Weapons/Firearms.** All weapons and firearms are strictly prohibited on the property.

\* No admission fees may be charged for any events held by user.

**Applicant Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

### Official Use Only:

Authorized Signature: \_\_\_\_\_

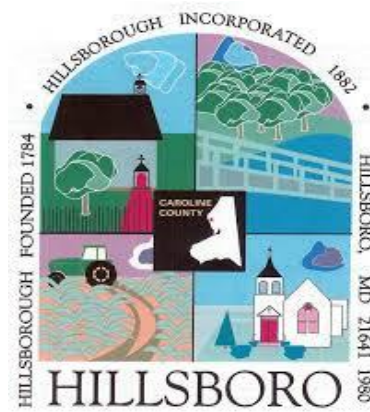
Date: \_\_\_\_\_

Commissioner Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Deposit Received: \_\_\_\_\_ Cash \_\_\_\_\_ Check

Rental Fee Received: \_\_\_\_\_ Cash \_\_\_\_\_ Check (Checks must clear bank prior to rental date)



**Hold Harmless Agreement:** User shall hold harmless, defend and indemnify the Town of Hillsboro, the Commissioners of Hillsboro, and their employees, officers, directors, volunteers and agents from and against any and all liability, loss, damage, expense, costs (including without limitation costs, attorney's fees and fees of litigation) of every nature arising out of, or in connection with, or relating to User's use of the Facility or its failure to comply with any of its obligations contained in this Agreement, except such loss or damage which was caused by the sole negligence or willful misconduct of the Facility Owner.

**Termination/Cancellation.** This Agreement to use the Facility is granted subject to observance of regulations. The Commissioners may revoke this Agreement effective immediately upon User's failure to timely comply with any pre-Event requirement, for any violation of use conditions or regulations required by the Town or governmental agency, or at any time for misrepresentation. The Commissioners may terminate any part of this Agreement without notice in the event of an emergency which, in the opinion and sole discretion of the Town, would make the Event unfeasible. Refunds of any Deposits and/or Facility Use Fees paid will be determined at the discretion of the Commission, on a case by case basis.

**Acceptance of Terms.** I have read and understand the above terms and conditions and agree to abide by these terms and conditions.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Title (print): \_\_\_\_\_

Commissioner: \_\_\_\_\_ Date: \_\_\_\_\_

Name and Title: \_\_\_\_\_