



Meeting Minutes-December 16, 2019

The Hillsboro Town Commission meeting was held on December 16, 2019 and called to order at: 7:30pm by President, Ross Benincasa. The pledge was recited and those present were: Commissioner Ross Benincasa, Commissioner Steve Higdon and Commissioner Sandy Higdon, Small Town Planner Jennifer Shull, Town Manager, Virginia Albers and guest, Jennifer Cross. Michael Garrett arrived later.

The minutes for the November 18, 2019 meeting were disseminated by Michael Garrett. A motion was made by Steve and seconded by Sandy to approve the November meeting minutes as written. The November Financial Report was passed out. On a motion made by Steve and seconded by Sandy to approve the November Financial report as written.

Parks & Rec-hauled in a load of mulch to replenish the playground area and they also trimmed and cleaned around the sycamore trees. It was noted that the firepits will stay where they are. They discussed power-washing the playground and exercise equipment in the Spring. Replacing the back-stop was discussed as well.

The Luminaries display is set for this Saturday, December 19th. Virginia and Commissioner Higdon disseminated flyers to all residents in the town, A group will assemble them in the morning and they will be placed around the town to be lit around 4pm. We will be meeting at Retreat House for dinner and collect the luminaries after that. All materials will be recycled.

Main Street Scape Project was discussed. Traffic calming, sidewalks, better parking more visibly inviting. It's in the design stages right now.

We need internet service in the town office. In talks with Comcast for the best possible price for internet and phone service to be installed. This is needed to be available for town residents to contact the town office.

The three Commissioners, Small Town Planner and Town Manager all recently attended a Maryland Historic Trust Workshop. The town owns the Hillsboro Bank building and it is in dire need of extensive renovations. The plan is to apply for funding with MHT in the Spring of 2020. The house adjacent to the bank building would be an asset to purchase and would work into the plans for this project. DHCD Community Legacy Grant is an option for grant funding too.

Sustainable Community-Hillsboro has applied for Sustainable Community status and should find out in April if we qualify.

Ross asked Virginia to look into the Sanitation/Trash Collection contract. It is due to expire sometime in April. He said to also check out Infinity Recycling.

Election-The Hillsboro Town Election is coming up in April 2020. Commissioner Benincasa's plans to seek another term. Ross asked Virginia to make sure proper notifications are placed in the local newspaper announcing the dates, time and location of the election.

Holidays-Two upcoming Holidays that fall on our commission meeting night were discussed. In respect for the Holidays, a motion was made by Steve and seconded by Sandy to change the January meeting to Tuesday, January 21st and February meeting to February 18th. The motion passed.

An appraiser has been hired to appraise the Tuckahoe Road/Church Street property.

There being no further business to discuss Steve made a motion to adjourn, which was seconded by Sandy, the meeting adjourned at: 8:21pm.

The next Hillsboro Town Commissioners meeting was scheduled for: January 21, 2020.

Respectfully submitted,



Virginia L. Albers