



### Meeting Minutes-February 18, 2020

The Hillsboro Town Commission meeting was held on February 18, 2020 and called to order at: 7:31pm by President, Ross Benincasa. The pledge was recited and those present were: Commissioner Ross Benincasa, Commissioner Steve Higdon, Small Town Planner, Jennifer Shull. Town Manager, Virginia Albers, guests, Ron Stafford and Rick Brief. Michael Garrett, Clerk arrived at the end of the meeting.

The minutes for the January 21, 2020 meeting were prepared and disseminated by Virginia Albers. A motion was made by Steve and seconded by Ross to approve the January 21 meeting minutes as written. The February, 2020 Financial Report was passed out. On a motion made by Steve and seconded by Ross to approve the February, 2020 Financial report as presented.

Parks & Rec-gave us an estimate of \$3,800 to replace the old back-stop. They removed the old one and will send to scrap metal. No plans for a new one in the works.

Main Street Scape Project was discussed. No news on when the project will begin. The Hillsboro beautification Committee has been formed and the Chairman is Jayne Fitzgerald. A meeting is scheduled for sometime in February.

Sustainable Community-Hillsboro has applied for Sustainable Community status and should find out in April if we qualify.

Ross stated that we will have to send out an RFP for the mowing season for grass at the Hillsboro Town Office. Virginia will prepare a notice to be posted in the Times Record for 3 weeks and a copy will be mailed to those that have made bids in the past.

Election-The Hillsboro Town Election is scheduled for April 27, 2020. A notice has been prepared and is scheduled to run in the Times Record: March 11 and 18. Commissioner Benincasa's seat is up for re-election.

Hillsboro Bank Building-No news to update. The group of Project Developers have inspected the interior of the building and the exterior of the adjacent building.

DHCD may lose grant funds for the Caroline County Small Towns Planner position. Hillsboro Town Commissioners wrote a letter that they were in full support of the position and would be willing to forego their \$2,000 County Planning Grant. They also requested funding from CC Parks and Recreation.

All three commissioners stated that they attended the Queen Anne Hillsboro Volunteer Fire Department 2020 Installation of officers. May 2, 2020, they have planned a 75<sup>th</sup> Anniversary Celebration. Hillsboro is considering naming the Park Pavilion after Danny Lister and donating one year's rental fees in his honor.

Jennifer announced that the Census for 2020 was in full swing. Her 5-Towns have received a combined total grant in the amount of \$3,900, which will be used to promote the 2020 Census.

A citizen made a complaint via email regarding his overgrown and busted up sidewalks located at 22101 Main Street

There being no further business to discuss Steve made a motion to adjourn, which was seconded by Ross at 9:15pm.

The next Hillsboro Town Commissioners meeting was scheduled for: March 16, 2020.

Respectfully submitted,



Virginia L. Albers