

## REGULAR MEETING

September 23, 2019

Meeting was called to order by Commissioner President Ross Benincasa at 7:32pm. Attending the meeting were Commissioners Ross Benincasa, Steve Higdon, Sandra Higdon; Circuit Rider Jennifer Shull; town clerk Michael Garrett; Chelsea Benincasa from Planning and Zoning; town residents Ronnie Stafford and Jennifer Crook

Pledge of Allegiance

A motion was made to approve the minutes of the August 19, 2019 meeting by Commissioner Steve Higdon, 2<sup>nd</sup> by Commissioner Sandra Higdon.

Financial Statement read and accepted as read. Motion made by Commissioner Steve Higdon, 2<sup>nd</sup> by Commissioner Sandra Higdon.

## OLD BUSINESS

In regards to the Speeding Survey update, Charlie Coppage did a survey of the traffic flow for Main Street Hillsboro. There are improvements that will be made including adding more signs and larger signs to help limit speeding through town.

In regard to the playground mulch and upkeep, the Caroline County Recreation and Parks will be bringing 80-100 cubic yards of new mulch within the next couple of weeks. Thinking ahead for next fiscal year budget we will want to look at replacing some boards that are loose on the backstop of the ball field. One option may be to remove the backstop.

In regards to the CD rates for the Queenstown Bank CD maturing 09/16/2019, the money has been moved to a new PSB 55 Month CD with a 3.03% Interest rate.

In regards to Delmarva Power replacing the last 9 street lights, they are slated to be done in the beginning of November. Delmarva Power is to begin tree trimming for power lines in the beginning of October.

In regards to Hillsboro becoming a Sustainable Community, the State of Maryland will be looking at our application in their October meeting. The Maryland Department of Housing has already reviewed our application.

## NEW BUSINESS

Snow Removal. It's okay to do it as we have done in the past, keeping Alan Knotts on call to remove snow as necessary. Commissioner Benincasa will reach out to Mr. Knotts to make sure that arrangement is still good with him.

The retreat house will be hosting a Holiday Dinner for the town on Saturday December 21, 2019. The dinner will be pot luck.

The Planning Commission met about the potential of Hillsboro doing Luminaries. They are checking with the town of Queen Anne to see if they are interested in doing luminaries this year as well.

Trick or Treat will be held between the hours of 5pm and 7pm again this year in the town of Hillsboro. Clerk to make sure the Queen Anne Hillsboro Volunteer Fire Company will be having their annual Halloween Party. If so we will send our annual donation to assist with the cost of having the party.

Commissioner Steve Higdon made a motion, seconded by Commissioner Sandra Higdon to re-introduce Ordinance 74 Regulating Open Air burning within Town Limits. Notice will go in the paper prior to the October Town Meeting.

Provident State Bank may still have Ronnie Stafford's name as Commissioner on a CD. The town will look into the matter.

There is a telephone pole on Tuckahoe Road that has vines growing around it, causing damage to the pole. Commissioner Sandra Higdon will look into who needs to be contacted to handle the issue.

Motion to approve bills to be paid, Commissioner Steve Higdon, 2<sup>nd</sup> by Commissioner Sandra Higdon:

Michael Garrett Clerk Fee --\$250.00

Infinity Recycling --\$125.00

Caroline County Commissioners--\$360.50 Code Books

QAHVFC--\$500.00 Annual Donation General Fund

Chesapeake Waste--\$745.50

Delmarva Power Street Lights--\$434.16

Delmarva Power Town Hall Electric--\$53.56

Joey's Lawncare Grass Cutting--\$250.00

Michael Garrett Reimbursement--\$55.00 Postage Stamps

QAHVFC --\$500.00 Annual Donation Ambulance Fund

Motion made to Adjourn at 8:00pm by Commissioner Steve Higdon, Second by Commissioner Sandra Higdon