



Town of Hillsboro

Meeting Minutes November 16, 2020

The Hillsboro Town Commission held a Public Hearing on November 16, 2020 at the Hillsboro Town Office. The hearing was called to order at: 7:30pm by President, Ross Benincasa. The pledge was recited and those present were: President Ross Benincasa, Commissioner Steve Higdon, Commissioner Sandy Higdon, and Town Manager, Virginia Albers, Jennifer Shull, and Town Resident, Jennifer Crook

The minutes for the October 19, 2020 meeting were prepared and disseminated by Virginia. A motion was made by Steve and seconded by Sandy to approve the October 19, 2020 meeting minutes as presented.

The November, 2020 Finance report was reviewed. a motion was made by Steve and seconded by Sandy to approve the November, 2020 Financial report as presented.

Stormwater Project update-wrapping up grant application for landscape and design

Main Street/Sidewalks. Jennifer provided Ross with a name to possible provide a bid for the sidewalk replace/repairs. Mr. Copper.

Town Manager's Report-1) Codes Enforcement-Contacted MDIA for next steps on those sent violation letters that have expired. (Begin fines or contact an attorney to handle). 2)Sent grass height/no blowing in streets to a property on the corner of Tuckahoe and Church Street. 3) Sent mowing letter to a property on Main Street. No response-contract Joey's Lawn Care to cut. 4) Compiling a list of those residents in Town that harbor chickens/ducks. Plan to send them a copy of newly passed Chicken Ordinance. 5)Tried to contact a property owner who lives in New York re: MDIA violation letter. N/a. 6) Attended a Hillsboro Workshop. November 9, 2020. 7) Planning Commission Zoom Call, November 11,2020. 8) Emailed a message to Jan Akbhvasut for a more detail explanation of our Income Tax Distribution. Forwarded summation to Commissioners. 9) Was able to sign up for online banking info with Provident State Bank. (to view only). 10) Attended another Meadow Meeting at Town Hall. 11) Prepared and donated 2 gift baskets to winners of Halloween Decoration Contest. 12) Phone inquiries for zoning info on a property being appraised on Church Street. 13) Phone call regarding the availability of installing a driveway on Maple Street. (cut-ins for sidewalk) Asked Realtor to see if there is a survey for the property.

Town Meadow- Have another meeting scheduled, Sally has finalized the seed order, property was sprayed, grant application for signage and plantings.

Holidays-We just recently held a Halloween House Decorating contest which went well. A winner was announced in Hillsboro and Queen Anne. Thank you went to Sally Campbell for holding pet parade/costume contest. It even made the Times Record and was sponsored by Petco of Denton.

A Holiday Decorating contest is scheduled to be held in Hillsboro only and the judging will be held on December 23rd. Thank you Sandy for your artistic talents designing the flyers. Planning Commission is on deck with the Luminaries event to be held on December 19th with a rain date of December 20th.

Ross announced that a public meeting was scheduled to be held at Frederick Douglas State Park on the Tuckahoe on October 24, 2020 at 11am.

Snow Removal-Ross said that we to get an RFP and Contract in place for snow removal. The Town is responsible for Academy, New, Maple and Church Streets. We have contracted Tommy Unruh in the past.

Eagle Scout Project-Busy working on the Retreat House and has plans for us to build a bulletin board, redo lighting in pavilion and a small fence at the entrance.

At their October 19, 2020 commission meeting, the Commissioners had a public hearing and went into their regular meeting to approve Chicken Ordinance #77. Virginia stated that she would send any residents on Hillsboro that are currently harboring chickens or ducks a copy of the ordinance and state registration form.

Mid-Shore Community Foundation. Ross ensued discussion on the possibility of utilizing the Mid Shore Community Foundation fund, which is a sponsor of a MD Corporation and is exempt from taxation under the Internal Revenue Service Code 501 (c) (3). The Sponsor sets up a restricted fund to receive donations of cash and other property designated and makes deposits or disbursements as needed. More details to be discussed.

There being no further business to discuss Steve made a motion to adjourn, which was seconded by Sandy to adjourn the meeting at 8:18pm.

The next Hillsboro Town Commissioners meeting was scheduled for: December 21, 2020.

Respectfully submitted,

Virginia L. Albers